

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021
FOR
Shottery St. Andrews Church**

C Wiltshire & Co
Chartered Accountants
17 Greenhill Street
Stratford upon Avon
CV37 6LF

Shottery St. Andrews Church

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021**

	Page
Annual report of the PCC	1 to 2
Independent Examiner's Report	3
Statement of Financial Activities	4
Balance Sheet	5
Notes to the Financial Statements	6 to 12
Detailed Statement of Financial Activities	13 to 14

Shottery St. Andrews Church

ANNUAL REPORT OF THE PCC FOR THE YEAR ENDED 31ST DECEMBER 2021

Administrative information

St Andrew's Church is situated in Church Lane, Shottery on the western edge of the town of Stratford-on-Avon and close to Anne Hathaway's Cottage. It is part of the Fosse Deanery within the Diocese of Coventry within the Church of England. The correspondence address is: St. Andrew's Vicarage, Church Lane, Shottery, Stratford-upon-Avon, Warwickshire, CV37 9HQ.

Website: www.saintandrewshottery.org

Incumbent (Vicar): Reverend Craig Grocock BA

Assistant Curate: Reverend Mike Stewart

Associate Ministers: Reverend Dr Paul Edmondson and Reverend Dr Nikki Moon.

Clergy with Permission to Officiate: Revd. Canon David Capron, Revd. Mary Cramer, Revd. Joy Hance.

Assisting Minister: Revd Joan Whyman

Reader: Mrs. Jan Walker

Churchwardens: Mr Robert Macvie and Mr. David Whyman

Churchwardens Emeritus: David Challis and Jackie Daniels

Representatives on the Deanery Synod: Orion Johnson, Pat Morris, Jackie Daniels, Hillary Mattocks.

Coventry Diocesan Synod: Rev'd Craig Grocock

Parochial Church Council

Members: Revd Craig Grocock, Revd Mike Stewart, Jackie Daniels, Sylvaine Gravestock, Jane Ireland, Orion Johnson, Bob Macvie (Churchwarden), Bob Robbins, Clodagh Mallison, Hilary Mattocks, Patricia Morris, Carole Taylor, Sarah Cushing, David Millington, Jan Walker, David Whyman (Churchwarden), Chris Susnik, Hilary Capron, Liz Talbot, Jenny Gregg, Licensed clergy.

Vice Chair: David Whyman

Treasurer: Carole Taylor

Secretary: David Millington

Safeguarding Officers: David Millington and Liz Talbot

PCC Standing Committee: Rev'd Craig Grocock, Rev'd Mike Stewart, David Whyman, Bob Macvie, Carole Taylor, David Millington.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged and entitled to register on the church Electoral Roll and stand for election to the PCC.

Objectives and activities

St Andrew's PCC has the responsibility of co-operating with the Vicar, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church Centre complex of St Andrew's, Church Lane, Shottery, Stratford-upon-Avon, Warwickshire, CV37 9HQ.

Shottery St. Andrews Church

ANNUAL REPORT OF THE PCC FOR THE YEAR ENDED 31ST DECEMBER 2021

Church attendance

There are 151 parishioners on the Church Electoral Roll, of whom 70 are not resident within the parish. This year we have lost 8 members and gained 7 new members to the roll.

The average adult (16+) weekly attendance was 140.

Attendance on Easter Day was 80 and at Christmas Day 64.

Summary of the year

The full PCC met 6 times during the year. PCC working groups met bi-monthly. The Standing Committee met between meetings and minutes of their deliberations were received by the full PCC and discussed where necessary.

Parochial Church Council

Throughout the year the PCC had discussions about: Diocesan and St. Andrew's budgets and accounts; the new PCC governance structure that included the establishment of working groups this year, Safeguarding, worship provision and pastoral care, children and family work, the lighting project for church and faculty application, the audio visual project and Parish Share. Regular reports were given to the PCC from Fabric, Finance and working groups including reports from Deanery & Diocesan Synods.

We have representatives on organisations such as Stratford Churches Together, Street Pastors Scheme and Coventry Cathedral. Reports on their various activities were received throughout the year.

Financial reserves policy.

There is no PCC policy to maintain a balance on unrestricted funds to cover emergency situations that may arise from time to time.

It is our policy to invest our funds balances with the CBF Church of England Deposit Fund. The trustees present their report with the financial statements of the charity for the year ended 31st December 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

Approved by the PCC on and signed on 15th May 2022 and signed on their behalf by Rev'd Craig Grocock
(PCC Chairman)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SHOTTERY ST. ANDREWS CHURCH

Independent examiner's report to the trustees of Shottery St. Andrews Church

I report to the charity trustees on my examination of the accounts of Shottery St. Andrews Church (the Trust) for the year ended 31st December 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Patrick Alan Jones
Chartered Accountant
C Wiltshire & Co
Chartered Accountants
17 Greenhill Street
Stratford upon Avon
CV37 6LF

Date: .5th May 2022

Shottery St. Andrews Church

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2021

		2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM	Notes		
Donations and legacies		82,978	73,658
Other trading activities	2	14,595	9,415
Investment income	3	-	2
Other income		<u>26,728</u>	<u>17,907</u>
Total		124,301	100,982
EXPENDITURE ON			
Raising funds	4	101,786	89,002
Other		<u>1,074</u>	<u>1,062</u>
Total		102,860	90,064
NET INCOME		21,441	10,918
RECONCILIATION OF FUNDS			
Total funds brought forward		<u>146,360</u>	<u>135,442</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>167,801</u></u>	<u><u>146,360</u></u>

The notes form part of these financial statements

Shottery St. Andrews Church

BALANCE SHEET 31ST DECEMBER 2021

		2021 Unrestricted funds £	2020 Total funds £
FIXED ASSETS	Notes		
Tangible assets	7	5,263	6,191
Investments	8	<u>179,770</u>	<u>153,042</u>
		185,033	159,233
CURRENT ASSETS			
Debtors	9	10,563	14,419
Cash at bank		<u>64,701</u>	<u>58,642</u>
		75,264	73,061
CREDITORS			
Amounts falling due within one year	10	(92,496)	(85,934)
		<u> </u>	<u> </u>
NET CURRENT ASSETS		<u>(17,232)</u>	<u>(12,873)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		167,801	146,360
		<u> </u>	<u> </u>
NET ASSETS		<u>167,801</u>	<u>146,360</u>
FUNDS	11		
Unrestricted funds		<u>167,801</u>	<u>146,360</u>
TOTAL FUNDS		<u>167,801</u>	<u>146,360</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 15th May 2022. and were signed on its behalf by:

.....
Revd. Craig Crocock
Chairman Parochial Church Council

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). Items acquired since 1st January 2005 have been capitalised and depreciated over their estimated useful economic life. Church equipment being depreciated at 15% reducing balance.

Investments are valued at market value at 31st December.

Taxation

The charity is exempt from tax on its charitable activities.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2021

1. ACCOUNTING POLICIES - continued

Fund accounting

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

2. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Activities for generating funds: Events proceeds	1,320	1,949
Fund-raising (Searchlight)	953	1,076
Fund-raising (Parish Centre)	747	619
Hall hire	8,847	4,196
Fees	<u>2,728</u>	<u>1,575</u>
	<u>14,595</u>	<u>9,415</u>

3. INVESTMENT INCOME

	2021	2020
	£	£
Dividends and interest	<u>-</u>	<u>2</u>

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2021**

4. RAISING FUNDS

Investment management costs

	2021	2020
	£	£
Ministry and charitable giving	770	550
Ministry costs	2,303	1,376
Upkeep of Church	3,472	3,480
Repairs	72	-
Parish Centre	5,362	4,296
Upkeep of services	6,027	3,798
Diocesan	71,368	62,470
Flowers	43	56
Church management and administration	9,887	11,018
Depreciation	<u>928</u>	<u>1,105</u>
	<u><u>100,232</u></u>	<u><u>88,149</u></u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st December 2021 nor for the year ended 31st December 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st December 2021 nor for the year ended 31st December 2020.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	73,658
Other trading activities	9,415
Investment income	2
Other income	<u>17,907</u>
Total	100,982
EXPENDITURE ON	
Raising funds	89,002
Other	1,062

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2021

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £
	<u> </u>
Total	90,064
	<u> </u>
NET INCOME	10,918
	<u> </u>
RECONCILIATION OF FUNDS	
Total funds brought forward	135,442
	<u> </u>
TOTAL FUNDS CARRIED FORWARD	<u><u>146,360</u></u>

7. TANGIBLE FIXED ASSETS

	Plant and machinery £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1st January 2021 and 31st December 2021	<u>7,978</u>	<u>21,808</u>	<u>2,693</u>	<u>32,479</u>
DEPRECIATION				
At 1st January 2021	5,967	19,433	888	26,288
Charge for year	<u>302</u>	<u>356</u>	<u>270</u>	<u>928</u>
At 31st December 2021	<u>6,269</u>	<u>19,789</u>	<u>1,158</u>	<u>27,216</u>
NET BOOK VALUE				
At 31st December 2021	<u><u>1,709</u></u>	<u><u>2,019</u></u>	<u><u>1,535</u></u>	<u><u>5,263</u></u>
At 31st December 2020	<u><u>2,011</u></u>	<u><u>2,375</u></u>	<u><u>1,805</u></u>	<u><u>6,191</u></u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2021

8. FIXED ASSET INVESTMENTS

	Listed investments £
MARKET VALUE	
At 1st January 2021	153,042
Revaluations	<u>26,728</u>
At 31st December 2021	<u>179,770</u>
NET BOOK VALUE	
At 31st December 2021	<u>179,770</u>
At 31st December 2020	<u>153,042</u>

There were no investment assets outside the UK.

Cost or valuation at 31st December 2021 is represented by:

	Listed investments £
Valuation in 2020	153,042
Valuation in 2021	<u>26,728</u>
	<u>179,770</u>

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Other debtors	796	6,313
Tax recoverable	<u>9,767</u>	<u>8,106</u>
	<u>10,563</u>	<u>14,419</u>

Shottery St. Andrews Church

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST DECEMBER 2021

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Restricted Funds		
Freda Lax Bequest	57,907	58,078
Children's activities	2,038	2,009
Bishopton Activities	2,809	2,809
Walsingham Pilgrimage	3,385	2,300
Marion Davies Bequest	964	-
Electrical work and roof repairs	538	-
Vicar's Board	50	50
Vicar's Discretion	<u>255</u>	<u>255</u>
Total restricted funds	<u>67,946</u>	<u>65,501</u>
Plaque maintenance	682	707
Fees account expenses	995	2,122
Other	<u>22,873</u>	<u>17,604</u>
	<u>92,496</u>	<u>85,934</u>

11. MOVEMENT IN FUNDS

	At 1.1.21	Net movement in funds	At 31.12.21
	£	£	£
Unrestricted funds	<u>146,360</u>	<u>21,441</u>	<u>167,801</u>
Total funds	<u>146,360</u>	<u>21,441</u>	<u>167,801</u>

Net movement in funds included in the above are as follows:

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2021

11. MOVEMENT IN FUNDS - continued

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds	124,301	102,860	21,441
	<u>124,301</u>	<u>102,860</u>	<u>21,441</u>

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st December 2021.

Shottery St. Andrews Church

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2021

	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS		
Donations and legacies		
Planned giving: Gift Aid donations	57,224	50,127
Tax recoverable	15,679	13,011
Other planned giving	849	1,650
Collections (open plate)	2,232	1,799
Donations	<u>6,994</u>	<u>7,071</u>
	82,978	73,658
Other trading activities		
Activities for generating funds: Events proceeds	1,320	1,949
Fund-raising (Searchlight)	953	1,076
Fund-raising (Parish Centre)	747	619
Hall hire	8,847	4,196
Fees	<u>2,728</u>	<u>1,575</u>
	14,595	9,415
Investment income		
Dividends and interest	-	2
Other income		
on revaluation	26,728	14,167
Job retention scheme grants	<u>-</u>	<u>3,740</u>
	<u>26,728</u>	<u>17,907</u>
Total incoming resources	124,301	100,982
EXPENDITURE		
Other trading activities		
Fund-raising trading costs	1,554	853

This page does not form part of the statutory financial statements

Shottery St. Andrews Church

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2021

	2021	2020
	Total	Total
	funds	funds
	£	£
Other trading activities		
Investment management costs		
Ministry and charitable giving	770	550
Ministry costs	2,303	1,376
Upkeep of Church	3,472	3,480
Repairs	72	-
Parish Centre	5,362	4,296
Upkeep of services	6,027	3,798
Diocesan	71,368	62,470
Flowers	43	56
Church management and administration	9,887	11,018
Depreciation of tangible fixed assets	<u>928</u>	<u>1,105</u>
	100,232	88,149
Support costs		
Governance costs		
Accountancy	<u>1,074</u>	<u>1,062</u>
Total resources expended	<u>102,860</u>	<u>90,064</u>
Net income	<u>21,441</u>	<u>10,918</u>

This page does not form part of the statutory financial statements